Marks Paws
Michael Marks
6687 Fairfax Road
Chevy Chase, MD 20815
Website: www.marks-paws.com

MARKS PAWS "WE TREAT YOUR FURRY FAMILY LIKE ROYALTY"

DOG AND CAT PET SITTER
SERVICING DC MD

EFFECTIVE SEPTEMBER 01, 2026

POLICIES AND PROCEDURES

What is included in a standard visit?
Visits include whatever is needed to make you and your pet(s) happy; feeding, potty break/walk, fresh water, cleaning of litter boxes/cages, and a walk-through to check for/clean up 'accidents'. Medications can certainly be administered to your pet(s) for a small extra fee.

Pet Containment: It is the Client's responsibility to provide a safe, escape-proof environment in their home/yard for their pets by way of extra doors, gates, crates, etc. In addition, fences (wood, electronic, metal, or any other type) should be deemed secure before the service period begins, as well as ID tags and/or microchips placed on the pets. Client's dog(s) are required, by law, to be on a leash during dog walk services, when outside of Client's residence/yard, and when arriving/leaving.

Client and sitter are aware that the highest level of care shall be given to all pets under the care of Marks paws. The client is aware that pet(s) are instinctual in nature and not always controllable by the sitter even when the highest level of care is provided.

Cancellation Policy: Cancellations are subject to the following fees/charges:

- One (1) weeks' notice is required for termination of regular, daily, or midday services.
- 3 – 6 days before the start of services will result in 50% of the total invoice for scheduled pet care.
- Less than 48 hrs. before the start of services will result in 100% of the total invoice for scheduled pet care. No refund or credit for future services will be issued.
- There is no refund or credit for delayed departures or early returns.

Visit Times: Due to scheduling, and the unpredictability of pets, we ask that you be flexible when requesting visits to your home. I cannot guarantee an exact time for your visits, but I do try to come as close to your requested times as possible. Usually, a window of 1-2 hours is all that is needed, and multiple visits throughout the day will be spaced out as evenly as possible. The amount of time spent on each visit varies as well but we will always ensure that everything is completed as agreed upon and that your pet(s) are treated with the highest level of care.

Vaccinations: Client agrees to keep their pet(s) current on ALL veterinarian recommended vaccinations if Client is receiving services from Marks Paws. These requirements may be waived upon written recommendation from a pet's veterinarian. ****All dog owners must provide proof of current Rabies vaccination for their pets at the time of initial consultation.** **

Medical Emergencies: All clients are required to read and sign a Veterinary Release form, granting Marks Paws permission to seek medical treatment for their pet(s) if Client's pet(s) become ill or injured while under my care. Every effort will be made to contact Clients by Mark Paws prior to seeking medical treatment for their pet. In most cases, the veterinarian will require authorization and will want to speak with the client so please provide a reliable contact number on the Veterinary Release Form. **We recommend that clients keep their credit card on file with their regular vet, should emergencies arise. However, it may be necessary to go to an emergency veterinary facility during off hours.** Clients are responsible for payment of all medical bills as well as all Special Service fees ($50/per hour) assessed by Marks Paws for emergency transportation, care, supervision, or hiring of emergency caregivers, and will pay such fees as stated on your invoice.

The terms of this document apply to all pets owned by the client, including all new pets that the client obtains on or after the date this document/contract was signed, at any and all locations the owner designates for service. Please read the above Policies and Procedures carefully to ensure that you understand them before signing this document.

_____ _____

Signature of client Date

_____

Printed name of client

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Intake Form

Client's Name: _____

Address: _____

Phone: _____

Pet's Name: _____ Age: _____

Veterinarian's Name: _____

Veterinarian's Address: _____

Veterinarian's Phone: _____

Emergency Contact: _____

Emergency Phone Number: _____

_____ _____

Signature of client Date

_____

Printed name of client

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RATES & SERVICES

Dog Services
Singular Visit (one dog, one walk)- $30.00
Base rate (one dog, per day) – $70.00 (Includes 2-3 walks per day, play time, and feeding)
Overnight rate (one dog, per night)- $100.00 (Includes 4 walks per day, play time, and feeding)
Additional dogs (per dog, per day)- +10.00
Last minute booking surcharge (per dog, per day)-+10.00
*Medical Emergencies/Special services *$50/per hour

Cat Services
Singular Visit (one cat, one walk)- $25.00
Base rate (one cat, per day – $56.00 (Includes (2) visits per day, feeding and cleaning of the litterbox).
Additional kitties (per cat, per day)- +10.00
Last minute booking surcharge (per cat, per day)-+10.00
*Medical Emergencies/Special services *$50/per hour

Add-ons

- **Medication Administration | +4**
  I provide routine oral pill administration, vitamin supplements, and topical treatments during any scheduled visit at no extra cost.
- **Accident Cleanup & Sanitation | +$15**
  Deep cleanup and sanitization of unexpected pet messes on carpets, rugs, or furniture beyond routine litter box and crate maintenance.
- **Post-Trip Home Refresh | +$25**
  A complete refresh of your pet areas right before you return home, including a full litter box deep-clean and scrub, crate wash, and washing of pet food/water bowls.

*** Medical Emergencies includes but is not limited to: Emergency transportation, trip to the Vet, care, supervision, or hiring of emergency caregivers, and will be itemized on your invoice accordingly.**

Travel Fees are determined by location:
MD (outside of Montgomery County) +$20.00
DC +$20

Holidays:
There is an additional $20.00 fee for each home visit during any of these holidays listed below:

New Year's Eve. (Entire day)
New Year's Day
Easter
Mother's Day
Father's Day
Memorial Day
Channukah
Independence Day (4th of July)
Labor Day
Thanksgiving Day
Christmas Eve. (Entire day)
Christmas Day

Payment Methods

I accept cash, checks, Venmo
Please make checks payable to "Michael Marks"
A $50 fee will be charged for returned checks.

Venmo ID: @Mike-Marks-9
Zelle : 240-994-6906

Acknowledgment

Please do not hesitate to ask any questions you may have concerning the information provided above. Please sign below to indicate you understand and agree to abide by all the policies outlined in this document for the duration of our professional relationship.

_____ _____
Signature of client Date

_____
Printed name of client

_____
Michael S. Marks, Owner of Marks Paws

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Pet Sitting Veterinary Medical Care Release Form

In the event of a medical emergency, I will attempt to contact you by phone. If I cannot contact you by phone, this form will allow me to provide care for your pet.

My Information

Name: _____
Significant Other: _____
Address: _____
Home phone: _____
Cell phone: _____

Pet Information

Name: _____ Breed: _____ Color: _____
Name: _____ Breed: _____ Color: _____
Name: _____ Breed: _____ Color: _____
Name: _____ Breed: _____ Color: _____

Primary Veterinary Information Name of Clinic: _____
Address: _____
Phone number: _____

I, _____ (pet owner) hereby give _____ (pet sitter's name) my express permission to take my pet/s to the above-mentioned veterinarian (or to the closest open facility if the primary vet is not available). I give permission for the veterinarian to administer any care or medications necessary. I will assume full responsibility for the payment for all veterinary services provided.

Signed: _____ Date: _____